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Minutes 11/10/2005

Capital Planning Committee Meeting Minutes November 10, 2005

In attendance were:

Rob Addelson
Steve Andrew *
Fred Fantini *
John FitzMaurice
Charles Foskett, Chairman
Nancy Galkowski
Ruth Lewis*
Anthony Lionetta
Barbara Thornton

* Denotes those not in attendance.

1. Acceptance of Minutes: Minutes of the last meeting were review and accepted with the following clarifications. John FitzMaurice requested that the minutes reflect that there was discussion about the Fire Department providing a replacement schedule for several types of equipment (Defibrillator, Camera and Protective Gear). This schedule should include equipment already purchased. The Subcommittee, through John FitzMaurice, will make this request to the Fire Department.

2. Police Requests: There was a continuation of the Subcommittee's report from the prior meeting. The Police Department is proposing to rehab several rooms in the Public Safety Building. Total amount of requests is \$380,000. Relative to these requests, the CPC feels that there should be an evaluation done by a space planner and professional cost estimates developed to make sure improvements are appropriate for planned uses and needs. Capital Budget has \$25,000 in 2005 for Building Modifications under the Police Department. Nancy Galkowski will contact Chief Ryan about his intended use of this unused item and convey the Committee's suggestion that he use "some" of this amount for professional space planning services. The CPC also requested that the Police provide a vehicle inventory to support the vehicle replacement request.

3. Public Works Subcommittee Report: Nancy Galkowski and Tony Lionetta began the report on Public Works Requests. Reference is made to written memo provided. There was discussion about the need to expand the Cemetery and John Sanchez's request for funds to support a TBD Committee. There was also a general discussion about the series of related roadway requests. It was agreed that John Sanchez should attend the next CPC meeting (re-scheduled to November 16, 2005) to present his approach and objectives. The CPC agreed that an overall map and priority project listing should be provided to support these requests.

It was decided to close the report till next meeting given the time.

4. Future Meetings: Upcoming CPC meetings are planned for 11/16, 11/21 and 12/1.

5. Adjournment: Meeting was adjourned at 6:30. Next Meeting is **11/16/05**.

